



GUJARAT TECHNOLOGICAL UNIVERSITY
(Established under Gujarat Act No. 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી
(ગુજરાત અધિનિયમ ક્રમાંક: ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/MPH-2420/7591/ DP1_ENROL_FILE

Date: 10-10-2017

CIRCULAR

Subject: Schedule of submission of Enrollment Forms File (Hard Copy) of Diploma Pharmacy- (Year-1) Academic Year -2017-2018

Pharmacy Colleges are informed to strictly adhere to follow the schedule below.

DATES FOR COLLEGES TO SUBMIT ENROLLMENT FORMS FILES (HARD COPY OF ENROLLMENT-FORM) AT (C-306) DIPLOMA PHARMACY SECTION, GTU-CHANDKHEDA		
SR_NO	COLLEGE_CODE	DATE FOR FILE SUBMISSION
1	401 to 417	1-11-2017 to 2-11-2017

➤ **COLLEGES SHOULD BRING FILES/ DOCUMENTS AS PER FORMAT GIVEN BELOW.**

A. **Institute Main-File should contain below mention documents:(REQUIRED: Duly attested)**

1. **Institute authority letter**
2. Enrolled students **Challan Summary Report (PDF)** and **SBI Payment Receipt copy**
3. Print out of **admitted count Report & Category wise Report (PDF)** from Enrolment Portal
4. Print out of **Branch wise Report (PDF)** from Enrolment Portal (**2-Copy**)
5. **ACPC endorsement copy (2-Copy)** of Student List endorsed by ACPC/Concerned Committee for all Categories i.e. ACPC, VQ, MQ, NRI, ICCR etc.
6. **In case of NRI students-** Equivalence Certificate issued by AIU(Association of Indian University-Delhi) in case the student has cleared eligibility examination outside of India and certificate of dollar to rupees conversion rate issued by the bank

B. **Enrollment Forms Files:**

(REQUIRED: Stamp & Sign of Institute Principal on Student's latest photograph)

1. There are two(02) files for enrolment form of where **1st** file contains enrolment form of sem-1 ACPC admitted students, **2nd** contains enrolment form of sem-1 MQ/VQ/MQ/NRI/ICCR etc. students (if any).
2. Separate file should be submitted for every branch as mention above and should be clearly superscripted with college code, college name, branch code and branch.

NOTE: Institutes are hereby informed to submit separate file for name correction (if required in Enrollment Form) along with relevant documents of students for evidence purpose and file should bears **Subject name:** - "**Regarding correction in name of D. Pharm. Year-1 new enrolled students**".

Sd/-
Registrar

Winners of: ICT Enabled University Award E-India - 2009 Manthan Award – 2009